

Dropout Reporting

11/22/2026 4:03 pm EST

Use the **(NC) Dropout Data Collection** reports to research potential dropouts, correct data issues, verify the students who will be reported, and review dropout counts and rates.

These articles explain how to review the reports and correct source data in the NCSIS. Refer to the current **Dropout Data Manual** (https://www.dpi.nc.gov/data-reports/discipline-alp-and-dropout-data) for dropout definitions, reporting requirements, reason and exemption guidance, and required documentation.

Before Beginning

Complete the dropout reporting review using the **reporting year** context.

- **Reporting Year**: The school year for which dropout data is being reviewed.
- **Submission Year:** The following school year in which the dropout data is reviewed and reported.

For example, to review students reported as dropouts for 2025-26, select the 2025-26 reporting year context during the 2026-27 submission year.

Important: Enter, review, and verify reporting year dropout data by **December 11 of the submission year**. The collection refreshes nightly through December 11. Beginning December 12, the working validation data is cleared, and the Reported Dropout population is preserved as the official historical population.

Dropout Reporting Workflow

Complete the dropout report review in the following order.

1

Generate the Dropout Reports

Select the reporting year and generate the **(NC) Dropout Data Collection** report.

2

and determine whether Enrollment, Graduation, or Dropout program records require correction.

3

Review record, enrollment, coding, CCAHS, graduation, and expulsion data issues.

4

Confirm the students and Dropout program records included in the final reporting population.

5

Review dropout counts by grade level, Month 1 membership (MLD) values, and state dropout rates.

6

Confirm that all reports have been reviewed and complete the reporting process by December 11.

Understand Dropout Reporting

Use the following resources to understand the values and comparisons used throughout the Dropout Data Collection.

lment Type, Dropout Type, resolution evidence, and the difference between Potential and Reported Dropouts.

Review how the reports determine the Applicable Day 20 and evaluate enrollment against the date.

Review the Dropout program fields used by the reports and the conditions that may generate an Edit Check.

Recommended Review Order

The **(NC) Dropout Data Collection** group runs the validation rules listed below. The table follows the recommended review workflow.

Report	Severity	Purpose
(NC) DR09 - Potential Dropouts (State)	Warning	Identifies students whose records may need research.
(NC) DR03 - Enrollment Audits (State)	Warning	Identifies enrollment related issues to review.

Report	Severity	Purpose
(NC) DR02 - Dropout Record Audits (State)	Warning	Identifies Dropout record issues to review.
(NC) DR04 - Record Coding Audits (State)	Warning	Identifies record coding issues to review.
(NC) DR05 - CCAHS Audits (State)	Warning	Identifies CCAHS related issues to review.
(NC) DR06 - Graduation Audits (State)	Warning	Identifies graduation related issues to review.
(NC) DR07 - W3 Audits (State)	Warning	Identifies W3 related issues to review.
(NC) DR08 - Expulsion Audits (State)	Warning	Identifies expulsion related issues to review.
(NC) DR01 - Reported Dropout Detail (State)	Information	Lists the Dropout records included in the reporting population.
(NC) DR00 - Dropout Summary (State)	Information	Summarizes dropout counts and state dropout rates.