Review RP Summary Reports

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Summary

The **RPS01 - Month 9 MLD Summary** and **RPS02 - EOY Enrollment Summary** reports show student counts and outcomes by grade level and for the full population. Review both reports because they use different student populations and support different reporting purposes.

Summary Reports

Report	Population used	What to review
RPS01 - Month 9 MLD Summary	Month 9 membership on the last day (MLD). Students identified as genuine early leavers are excluded from progression counts.	Review the official Promotion, Retention, and Graduation (PMR) population.
RPS02 - EOY Enrollment Summary	End of year (EOY) enrollment population. Students identified as genuine early leavers are excluded from progression counts.	Compare the enrollment based population with the PMR population.

RPS01 and RPS02 use different reporting populations. RPS01 includes students in the official Month 9 PMR population and is used for the NCDPI Statistical Profile (https://www.dpi.nc.gov/data-reports). RPS02 uses the EOY enrollment population included in the Civil Rights Data Collection (CRDC) (https://www.ed.gov/laws-and-policy/civil-rights-laws/civil-rights-data-collection-crdc) reporting. Students identified as genuine early leavers are excluded from both summary populations.

A genuine early leaver is a student who exited before the school's last day and does not meet the applicable completion exception.

How the EOY Enrollment Population Is Determined

RPS02 - EOY Enrollment Summary uses the enrollment derived population for the reporting school. A student is included when a qualifying reporting year enrollment covers the last day of School Month 9. The enrollment must begin on or before that day and must have no end date or an end date on that day.

The report also applies enrollment eligibility rules. For example, it uses primary, non-summer enrollments that are not marked as no show or state excluded, and it applies admission status, grade level, and school eligibility rules.

Students identified as genuine early leavers are excluded from the RPS02 population. As a result, the RPS02 PopulationCount is not simply the number of all students with an enrollment record during the year.

Differences in the reports do not automatically indicate an error. Review the related student level records to determine whether the difference is expected.

Both reports include a row for each grade level and an All row for the full population. The All row is the overall result; do not add it to the grade level rows.

GradeLevel	PopulationCount	EOYNonPromotionCount	EOYNonPromotionRate	SummerSchoolEnrollmentCount	SummerSchoolPromotionCount	FinalNonPromotionCount	FinalNonPromotionRate
09	225	19	8.44	1	1	18	8.00
10	193	5	2.59	1	0	4	2.07
11	204	7	3.43	0	0	7	3.43
12	208	1	0.48	0	0	1	0.48
All	830	32	3.86	2	1	30	3.61

RPS01 - Month 9 MLD Summary

GradeLevel	PopulationCount	EOYNonPromotionCount	EOYNonPromotionRate	SummerSchoolEnrollmentCount	SummerSchoolPromotionCount	FinalNonPromotionCount	FinalNonPromotionRate
09	225	19	8.44	1	1	18	8.00
10	193	5	2.59	1	0	4	2.07
11	204	7	3.43	0	0	7	3.43
12	208	1	0.48	0	0	1	0.48
All	830	32	3.86	2	1	30	3.61

RPS02 - EOY Enrollment Summary

Understand Summary Measures

Use the summary measures to identify results that require additional review.

Measure	What it shows	What to review
PopulationCount	Number of students included in the selected population.	Review unexpected changes in the number of students included in the reporting population.
EOYNonPromotionCount	Students whose end of year administrative outcome is Retained or Reclassified.	Review the number of students identified as Retained or Reclassified at the end of the school year.
EOYNonPromotionRate	Percentage of the population with an end of year outcome of Retained or Reclassified. (EOYNonPromotionCount ÷ PopulationCount x 100)	Review the percentage of students identified as Retained or Reclassified at the end of the school year.
SummerSchoolEnrollmentCount	Students with at least 1 summer school enrollment.	Review whether the number of students attending summer school is consistent with the available summer school records.

Measure	What it shows	What to review
SummerSchoolPromotionCount	Students with a summer school enrollment and a resolved summer outcome of Promoted.	Review the number of summer school students with a resolved outcome of Promoted.
FinalNonPromotionCount	Students whose final progression outcome is Retained or Reclassified after available evidence is considered.	Review the number of students whose final progression outcome is Retained or Reclassified. Compare these results with the end of year non promotion measures.
FinalNonPromotionRate	Percentage of the population whose final progression outcome is Retained or Reclassified. (FinalNonPromotionCount ÷ PopulationCount x 100)	Review the percentage of students whose final progression outcome is Retained or Reclassified. Compare these results with the end of year non promotion measures.

The summary reports provide counts and percentages. Use the detail reports to identify individual students and determine whether the underlying records require correction.

Review the Reports

1. Run the data validations for the correct reporting year and school or district. See Access and Run RP Data Validations (https://nc-sandbox.knowledgeowl.com/home/access-and-run-rp-data-validations).
2. Open the **RPS01 - Month 9 MLD Summary.**
3. Review the PopulationCount for each grade level and the **All** row.
    a. Confirm that the expected grade levels are represented.
    b. Review unexpected population counts.
    c. Compare the results with the available Month 9 PMR information.
4. Review the **EOYNonPromotionCount** and **FinalNonPromotionCount**.
    a. Identify grade levels with unexpected non promotion counts.
    b. Compare the end of year and final non promotion results.
5. Review the **SummerSchoolEnrollmentCount** and **SummerSchoolPromotionCount**.
    a. Identify unexpected summer school enrollment or promotion counts.
6. Open the **RPS02 - EOY Enrollment Summary**.
7. Compare the population counts and progression measures for the same grade levels in RPS01 and RSP02.
    a. Identify unexpected differences.
    b. Consider the different reporting populations before determining whether additional review is needed.
8. Use the related detail reports to identify individual students contributing to unexpected results.

9. Review the student's progression information and related cleanup validations to determine whether the source records are accurate.
10. Correct inaccurate source records when necessary. Allow the nightly data refresh to complete, then run the RP Data Validations again to verify the updated results.

> **Note:** A difference between RPS01 and RPS02, or between the end of year and final non promotion measures, does not automatically indicate an error. Review the related student level information before making corrections.

Recommended Actions

If the report shows...	Review...
An unexpected **PopulationCount**	RPD01 - Full Detail (https://nc-sandbox.knowledgeowl.com/home/review-rp-full-detail-rpd01) to review PMR population indicators, enrollment based population indicators, and genuine early leaver status.
Different population counts between **RPS01** and **RPS02**	RPD01 - Full Detail (https://nc-sandbox.knowledgeowl.com/home/review-rp-full-detail-rpd01) to identify students included in one population but not the other. Review related enrollment and membership information.
An unexpected **EOYNonPromotionCount**	RPD01 - Full Detail (https://nc-sandbox.knowledgeowl.com/home/review-rp-full-detail-rpd01) to review end of year outcomes and RPD02 - Retained/Reclassified (https://nc-sandbox.knowledgeowl.com/home/review-rp-retainedreclassified-detail-rpd02) to review final retained or reclassified outcomes.
An unexpected **FinalNonPromotionCount**	RPD02 - Retained/Reclassified (https://nc-sandbox.knowledgeowl.com/home/review-rp-retainedreclassified-detail-rpd02) to identify students contributing to the final count. Review the related progression evidence.
An unexpected **SummerSchoolEnrollmentCount**	RPD03 - Summer School Enrollment (https://nc-sandbox.knowledgeowl.com/home/review-rp-summer-school-enrollment-detail-rpd03) to review summer school records.
An unexpected **SummerSchoolPromtionCount**	RPD04 - Summer School Outcomes (https://nc-sandbox.knowledgeowl.com/home/review-rp-summer-school-outcome-detail-rpd04) to review summer promotion outcomes and supporting evidence.
An outcome requiring additional review	RPC01 - Outcome Review (https://nc-sandbox.knowledgeowl.com/home/rpc01-outcome-review) and any other applicable RP Cleanup Validations (https://nc-sandbox.knowledgeowl.com/home/rp-cleanup-validations).

Review Student Level Information

- Open the applicable detail report.

- Locate the student records associated with the unexpected summary result.
- Review the population indicators, outcomes, and supporting information.
- Review any related RP Cleanup validations to determine whether a possible conflict or incorrect record has been identified.
- Open the student's records and verify the applicable enrollment, grade level, summer school, or graduation information.
- Correct inaccurate information using the appropriate process.
- Allow the nightly refresh to complete and run the validations again.

> **Note:** Do not change student information solely to make summary counts match. Corrections should reflect verified student enrollment and progression information.

Investigate Population Differences

RPS01 and PRS02 use different population rules. Use RPD01 - Full Detail to identify which students contribute to a difference.

- Open **RPD01 - Full Detail** for the same reporting year and school or district as the summary reports.
- Filter or locate the grade level being reviewed.
- Compare **pmrPopulationFlag, enrollmentLastDayPopulationFlag,** and **genuineEarlyLeaver** for each student.
- Use the following guide:

RPD01 values	Summary population
pmrPopulationFlag = 1; enrollmentLastDayPopulationFlag = 1; genuineEarlyLeaver = 0	Included in both RPS01 and RPS02
pmrPopulationFlag = 1; enrollmentLastDayPopulationFlag = 0; genuineEarlyLeaver = 0	Included in RPS01 only
pmrPopulationFlag = 0; enrollmentLastDayPopulationFlag = 1; genuineEarlyLeaver = 0	Included in RPS02 only
genunieEarlyLeaver = 1	Excluded from both summary populations

- If the flags do not explain the count, review the reporting-year enrollment, the reporting school's School Month 9 last day, and the PMR Month 9 membership information. Use Review PMR Membership Last Day (https://nc-sandbox.knowledgeowl.com/home/review-pmr-membership-last-day) for guidance on the PMR membership result.
- Correct information only through the applicable correction process and only when it is confirmed to be inaccurate. Do not change a prior-year enrollment date to make the summary counts match.

Note: A student identified as a genuine early leaver is excluded from both summary populations. Verify the enrollment dates, exit information, and applicable completion records before determining whether the exclusion is correct.

Interpreting Non-Promotion Measures

The summary reports provide 2 measures of non-promotion:

- **EOYNonPromotionCount**: Counts students with an end of year administrative outcome of Retained or Reclassified.
- **FinalNonPromotionCount**: Counts students with a final progression outcome of Retained or Reclassified after available progression evidence is considered.

A student's end of year outcome may differ from the final outcome when additional information, such as summer school, no show, current year enrollment, graduation, or XG status is considered.

A difference between these measures does not automatically indicate an error.

When the results differ unexpectedly, review **RPD01 - Full Detail** (https://nc-sandbox.knowledgeowl.com/home/review-rp-full-detail-rpd01), **RPD02 - Retained/Reclassified** (https://nc-sandbox.knowledgeowl.com/home/review-rp-retainedreclassified-detail-rpd02), and any applicable **RP Cleanup Validations** (https://nc-sandbox.knowledgeowl.com/home/rp-cleanup-validations) to determine whether the progression information is accurate.

Note: Students with unresolved final progression outcomes are not counted as Retained or Reclassified unless their final outcome is identified as one of those values. Review unresolved outcomes separately using RPC01 - Outcome Review (https://nc-sandbox.knowledgeowl.com/home/rpc01-outcome-review).

NEXT: Continue to RP Cleanup Validations. (https://nc-sandbox.knowledgeowl.com/home/rp-cleanup-validations)

RETURN: (NC) Grade Level Retention and Promotion (RP) (https://nc-sandbox.knowledgeowl.com/home/retention-promotion)

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