

(NC) IBE16 Inappropriate Item Weapon

09/03/2026 6:39 am EDT



All incident information should be entered in compliance with the **Discipline Data Collecting and Reporting Manual** (<https://www.dpi.nc.gov/data-reports/discipline-alp-and-dropout-data>). Refer to the manual for guidance on proper coding of incident behaviors and resolutions.

Purpose

This check identifies when the behavior code of 040 is entered with a weapon code associated with a Possession of Firearm or a Possession of Weapon.

Severity

Warning

What to Review

Review the behavior code, weapon type, and number of weapons attached to the event.

Report Content

Column Name	Description
endYear	School year selected for the report.
PSU/School Information	Displays PSU Code, PSU Name, School Code, School Name associated with the reported data.
Location Information	Displays Location Code, Location Description associated with the reported data.
Incident Information	Displays Incident Number, Date, Time, Status, Title associated with the reported data.

Column Name	Description
Offender Information	Displays Role, Type, Relationship to School, UID, Name, Grade, Sex, Race/Ethnicity, associated with the reported data.
Reporting Information	Identifies the detail or summarized Level and the State Reporting Category associated with the reported data.
State Behavior Information	Displays state behavior Code and Description assigned to the incident behavior.
Local Behavior Information	Displays local behavior Code and Description assigned to the incident behavior.
inItem_Weapon_flag	Y indicates Inappropriate Items on School Property (040) is reported with a weapon code other than Other Object Not Defined (16).
Weapon Information	Displays Weapon Code, Description, Category associated with the reported data.
Total_Weapons_count	Displays the number of distinct weapons associated with the behavior event.
Firearm_Type_count	Displays the number of associated weapons categorized as Firearm (01, 02, 03, 07, 09, 10, 11, 12, 14).
Weapon_Type_count	Displays the number of associated weapons categorized as Weapon (04, 05, 06, 08, 13, 15).
Other_Weapon_Type_count	Displays the number of associated weapons categorized as Other (16).

Recommended Action

Correct the behavior or weapon entry so the codes agree and create separate events when required.

Navigation: Menu > Behavior Office > Behavior Management > Behavior Management

- Ensure the correct Context is selected.

- Select the status needed in the **Status Filter** dropdown to display incidents based on the report reviewing.

The screenshot shows the 'Behavior Management' header with a star icon. Below it is a '+ New' button. A red arrow points to the 'Status Filter' dropdown, which is currently set to 'Submitted/In-Progress'. The dropdown menu is open, showing options: 'Submitted/In-Progress', 'Submitted', 'In-Progress', and 'Complete'. To the right of the dropdown is an 'Align' button. Below the dropdown is a table with columns: 'Incident Man', 'Title', 'Status', and 'Date/Time'. The first row shows 'UB: Disruptive' under 'Incident Man', 'Submitted' under 'Status', and '6 10:00 AM' under 'Date/Time'.

- Use the **Column Titles** to sort the incidents for easier searching. Use the **Date/Time** and **Title** columns to determine which incident to review.
- Select on the incident and confirm the **Incident ID** matches the **Incident_Number** in the report.

Incident Management Editor						
Title	Date/Time	Location	Context	Submitted By	Status	Locked
Cell Phone	02/09/2026 11:10 AM	Classroom	During Regular School Activity	BOLICK, LEIGH	CM	

- If the incident is locked use the **Unlock** button at the top of the detail screen to unlock the incident and edit the information as necessary. (Unlocking incidents is based on tool rights.)
 - This will move the incident from a Complete to In Progress status until the status is updated to Complete again.

The screenshot shows the 'Incident Management Editor' interface. At the top, there is a '+ New' button and an 'Unlock' button, which is highlighted with a red box. Below these buttons are two dropdown menus: 'Status Filter' set to 'Complete' and 'Alignment Filter' set to 'Discipline/Award'. Below the filters is a table with columns: 'Title', 'Date/Time', 'Location', 'Context', 'Submitted By', 'Status', and 'Locked'. The first row shows 'Cell Phone' under 'Title', '02/09/2026 11:10 AM' under 'Date/Time', 'Classroom' under 'Location', 'During Regular School Activity' under 'Context', 'BOLICK, LEIGH' under 'Submitted By', 'CM' under 'Status', and a lock icon under 'Locked'.

- Locate the **Events and Participants** section and the select the **Event** with the associated participant.

The screenshot shows the 'Events and Participants' section. It contains a text box with the following text: 'This section will store event and participant information. Event Details will be shared across participants. Participant Details will only be displayed on that person's behavior tab.' Below the text box is a list of events. The first event is 'UB: Inappropriate Behavior (Event ID: 70486)' with a red arrow pointing to it. Below this event is a list of participants: 'William Toler - Offender' and 'OSS (Resolution ID: 65444)'. At the bottom of the section are three buttons: 'Add Event/Participant', 'Add Resolution', and 'Add Behavior Response'. A 'Review Participants' link is also visible on the right side.

Note: The Event Type must have a Weapon Classification for the Behavior Event Weapon field to be available within the participant details. If there is a Behavior Event Weapon option on an event that is not a weapons-related event, review the Event Type Setup for the event and confirm information is setup correctly. (*Behavior Office > Settings > Event Type Setup*)

Correction Option: Update Behavior Event Weapon

- Locate the **Participant(s) Details** section and the appropriate participant. If the event is correct, select the appropriate **Behavior Event Weapon** from the dropdown.

Participant(s) Details

☒ Shaker Barker (Sex: M Grade: 12 Age: 18 #: 42466) (Uncheck to exclude participant.) ☐ Display on Portal

Role: Demerits Relationship to School
 Offender 0

Injury 1: No Injury Injury Description Medical Service Provided: ☐

Details:

*Behavior Event Weapon 04: Pocket Knife Weapon Description

- Review other information as applicable.
- Click **Save** to update the participant details.
- Click **Save** after making changes to the incident. Change the status to **Complete** once all incident information is finalized and no later than the end of the school year.

Status Filter: Submitted/In-Progress Alignment Filter: Discipline/Award

Incident Detail Information
 This section stores information specific to the incident and will be shared on the behavior tab of each participant. Add Event/Participant and Add Resolution buttons will not be enabled until all required fields are filled.

Incident ID: 60694 Status Complete Submitted Date: 02/11/2026 10:13 AM
 Title Submitted By: BOLICK, LEIGH
 *Alignment Discipline Cell phone
 *Date of Incident 02/11/2026 *Time of Incident 10:08 AM Damages \$ 0.00
 Context 01: During Regular School Activity Context Description
 *Location 1: Classroom Location Description Outside of room 350

Details
 Student 1 used his cellphone during class

- Modified by: Green, Marissa 08/09/2026 09:02

Events and Participants
 This section will store event and participant information. Event Details will be shared across participants. Participant Details will only be displayed on that person's behavior tab.

[Review Participants](#)

UB: Cell phone/personal device use (Event ID: 70475)
 John Eckel - Offender
 ISS (Resolution ID: 65426)

Correction Option: Update Behavior

- Locate the **Event Details** section. If the behavior is incorrect, select the appropriate **Event Type** from the dropdown.

Event and Participant Details

Event Details

*Event Type:

008: RO: Possession of weapon (not firearm/explsv) ▼

Demerits: 0

State Code: 008: RO: Possession of weapon (not firearm/explsv)

- Modified by: Unknown

- Review other information as applicable.
- Click **Save** to update the participant details.
- Click **Save** after making changes to the incident. Change the status to **Complete** once all incident information is finalized and no later than the end of the school year.

Save

Delete

New

Status Filter: Submitted/In-Progress ▼

Alignment Filter: Discipline/Award ▼

Incident Detail Information

This section stores information specific to the incident and will be shared on the behavior tab of each participant. Add Event/Participant and Add Resolution buttons will not be enabled until all required fields are filled.

Incident ID: 60694

Status: Complete ▼

Submitted Date: 02/11/2026 10:13 AM

Submitted By: BOLICK, LEIGH ▼

*Alignment: Discipline ▼

*Date of Incident: 02/11/2026

*Time of Incident: 10:08 AM

Damages: \$ 0.00

Context: 01: During Regular School Activity ▼

*Location: 1: Classroom ▼

Context Description:

Location Description: Outside of room 350

Details

Student 1 used his cellphone during class

- Modified by: Green, Marissa 08/09/2026 09:02

Events and Participants

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UB: Cell phone/personal device use (Event ID: 70475)

John Eckel - Offender

ISS (Resolution ID: 65426)

Add Event/Participant

Add Resolution

Add Behavior Response

Review Participants

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