

FATAL-02

09/01/2026 9:53 am EDT

Rule: Students Missing Valid Race and/or Ethnicity Code

Summary

This validation identifies students who are missing required Race and/or Ethnicity information.

Race and ethnicity information must be recorded for student reporting. Review the student's demographic information and enter the appropriate information when it is missing.

Severity

FATAL

What to Review

Review the Race/Ethnicity information for each student reported in the validation.

- Search for the student.
- Open *Census > People > Demographics*.
- Locate the **Race/Ethnicity** section.
- Review the student's Race and Ethnicity selections.

Verify that the information accurately reflects the student's birth certificate.

Recommended Action

If Race or Ethnicity information is missing:

- Click **Edit** to expand all fields.
- Select the appropriate **Race** and/or **Ethnicity** information. Note the Race Ethnicity field will automatically populate based on the race/ethnicity fields selected.
- Click **Save**.

Race/Ethnicity

***Is the individual Hispanic/Latino?**

N: No ▾

***Is the individual from one or more of these races?**
(check all that apply)

☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or Other Pacific Islander

☒ White

Tribal Affiliation:

Select Values

***Race Ethnicity**

W: White ▾

***Race/Ethnicity Determination**

04: Unknown ▾

Verify the Correction

- Rerun the applicable PMR FATAL Validations.
- Confirm that the student no longer appears in the FATAL-02 when the Race/Ethnicity information has been corrected.
- Continue reviewing any remaining FATAL validation results.