

WARN-01

09/10/2026 7:54 am EDT

Rule: Students With 10-Day Rule Violations

Summary

This validation identifies students who have reached a Ten-Day Rule violation.

The Ten-Day Rule applies when a student accumulates 10 consecutive days of unlawful absences. The PMR automatically removes the student from funded membership beginning with the first day of the consecutive unlawful absences. The student remains enrolled and continues to be coded with the appropriate absence code.

Review the student's attendance and enrollment information to confirm that the reported violation is accurate.

Severity

WARNING

What to Review

For each student reported in the validation, review the student's attendance during the reported violation period.

- Search for the student.
- Open *Student Information > General > Attendance*.
- Review the student's consecutive absences.
- Confirm that the attendance codes accurately reflect the reason for each absence.

Date	Period	
	ATT	CRS
09/09/2026 Wed Regular School A	2A	
09/08/2026 Tue Regular School A	2A	
09/04/2026 Fri Regular School A	2A	
09/03/2026 Thu Regular School A	2A	
09/02/2026 Wed Regular School A	2A	
09/01/2026 Tue Regular School A	2A	
08/31/2026 Mon Regular School A	2A	
08/28/2026 Fri Regular School A	2A	
08/27/2026 Thu Regular School A	2A	
08/26/2026 Wed Regular School A	2A	

- Determine whether the student accumulated 10 consecutive days of unlawful absences.
- Review the student's enrollment to confirm that the student remains appropriately enrolled.
- Determine whether the student returned to school or is no longer expected to return.

Refer to the [School Attendance and Student Accounting \(SASA\) Manual](https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting) (<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting>) for Ten-Day Rule and withdrawal requirements.



Note: A student appearing in WARN-01 does not necessarily require a correction. If the attendance and enrollment information accurately reflect the student's circumstances, the Ten-Day Rule violation may be valid.

Recommended Action

Determine whether the student's attendance and enrollment information accurately reflect the reported Ten-Day Rule violation.

Attendance Information Is Incorrect

If one or more attendance records during the violation period are inaccurate:

- Review the documentation supporting the student's attendance.
- Refer to the [SASA Manual](https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394) (<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394>) to determine the appropriate attendance code.
- Open the applicable attendance record.
- Correct the inaccurate attendance information.
- Select **Save**.
- Review the remaining consecutive absences to determine whether the student still meets the Ten-Day Rule criteria.



Important: Do not change attendance information only to remove a Ten-Day Rule violation. Attendance records must accurately reflect the student's actual attendance and reason for absence.

Student Returned to School

If the student returned after reaching a Ten-Day Rule violation:

- Confirm the student's return through the attendance record.
- Verify that attendance is recorded accurately for the date the student returned.
- No additional correction is needed when the attendance and enrollment information are accurate.

The [SASA Manual](https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394) (<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394>) explains that when a student returns after 10 or more consecutive unlawful absences, the violation days remain part of the PMR calculation. The resulting membership treatment depends on whether the violation occurs within a single reporting interval or spans multiple reporting intervals.

Student Is Not Returning to School

If it is determined that the student is not returning, review the student's age and circumstances before withdrawing the enrollment.

- For a student **over compulsory attendance age**, follow the applicable withdrawal requirements when it is determined that the student is not returning.
- For a student **of compulsory attendance age**, follow applicable state procedures and compulsory attendance requirements.

Refer to the [SASA Manual](https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394) (<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394>) for withdrawal and compulsory attendance requirements.

Verify the Review or Correction

If corrections were made:

- Rerun the applicable PMR WARN Validations.
- Confirm that the validation result reflects the corrected attendance or enrollment information.

If the reported violation is accurate:

- Confirm that the attendance and enrollment records support the Ten-Day Rule violation.
- No correction is needed.
- Continue reviewing any remaining WARNING validation results.