

WARN-05

09/23/2026 12:36 pm EDT

Rule: Invalid R2/R3 Enrollment Code

Summary

This validation identifies students with an **R2** or **R3 Local Start Status** when a previous E1/E2 enrollment is not available for the same school year.

Review the student's current year enrollment history to determine whether the R2/R3 Start Status is correct or whether a previous enrollment record has not transferred into the NCSIS.

Severity

WARNING

What to Review

For each student reported in the validation, review the student's current and previous enrollment information.

- Search for the student.
- Open *Student Information > General > Enrollments*.
- Review all enrollment records for the current school year.
- Locate the enrollment with the **Local Start Status = R2** or **R3**.

Enrollment Editor				
Grade	Type	Calendar	Start Date	End Date
11	P	26-27 Monroe High School	09/04/2026	
Start Status: R3 Transfer from another LEA				
End Status:				

- Review the student's prior school information.
- Determine whether the student attended another North Carolina public school earlier in the same school year.
- Determine whether the prior enrollment is available in NCSIS.

Refer to the [School Attendance and Student Accounting \(SASA\) Manual](https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting) (<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting>) to confirm that R2 or R3 is the appropriate Enrollment code.

Recommended Action

The appropriate action depends on whether the student's prior enrollment exists and whether R2/R3 accurately reflect the student's enrollment record.

Previous Enrollment Has Not Transferred Into NCSIS

If the student previously attended another school using Infinite Campus but the prior enrollment record is not available:

- Open *Student Information > General > Records Transfer*.
- Review the student's transfer information.
- Submit a **New State Transfer Request** or **New National Transfer Request**, as applicable.

The screenshot shows two buttons at the top: "New State Transfer Request" (highlighted in blue) and "New National Transfer Request" (in white). Below these is a section titled "Transfers" which contains a table with the following headers: "Request Date", "Name", "Status", "Requesting District", and "Releasing District".

- Complete the Records Transfer process.

Refer to [Student Records Transfer - Start here | Infinite Campus](https://kb.infinitecampus.com/help/92579a8) (<https://kb.infinitecampus.com/help/92579a8>) for detailed information about transferring student records.

Previous Enrollment Is Confirmed but Is Not Available in Infinite Campus

If the student attended another North Carolina public school during the current school year the records are not transferring:

- Confirm that an E1/E2 enrollment exists for the previous school.
- Contact Infinite Campus Support to assist with issues on records transfer.
- If the prior enrollment is confirmed and the current R2/R3 Start Status is correct, no further action is needed for this Warning.

R2/R3 Start Status Is Incorrect

If the student did not have a prior North Carolina public school enrollment that supports the R2 or R3 code:

- Review the student's current year enrollment records.
- Refer to the [SASA Manual](https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394) (<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting#SchoolAttendanceandStudentAccountingManualSASA-1394>) to determine the appropriate Enrollment Code.
- Open the applicable enrollment record.
- Locate **Local Start Status**.

General Enrollment Information

Enrollment ID 957050

Calendar

26-27 Monroe High School

Schedule (read only)

Main ▾

*Start Date

09/04/2026

No Show

☐

End Date

*Local Start Status

R3: Transfer from another LEA

E1: Init enroll - this year

E2: Init enroll from non-NC Public School

N1: Initial Enroll into a Program School

R1: Re-Entry - prev in W1

R2: Transfer within the same LEA

R3: Transfer from another LEA

R5: Re-Enroll - previous W1

R6: Re-Enroll - previous W2

S1: Summer Enrollment

S1: Summer Enrollment

X1: Cross Enrollment

- Update the Start Status to the appropriate code.
- Select **Save**.



Important: Do not change an R2 or R3 Start Status only to clear the Warning. The Enrollment Code must accurately reflect the student's prior enrollment during the current school year.

Verify the Review or Correction

If a previous enrollment was transferred:

- Confirm that the student's current year enrollment history now includes the applicable prior enrollment.
- Rerun the PMR WARN Validations.
- Review the updated WARN-05 result.

If the R2/R3 Start Status was corrected:

- Rerun the applicable PMR WARN Validations.
- Confirm that WARN-05 reflects the corrected enrollment information.

If the prior enrollment is confirmed but cannot be transferred:

- Confirm that R2/R3 accurately reflects the student's enrollment history.
- No correction is needed.
- Continue reviewing any remaining Warning validation results.