RPC09 - Promoted More Than 1 Grade Level

11/08/2026 9:28 am EST

Summary

RPC09 - Promoted More Than 1 Grade Level identifies students whose grade in a following year enrollment at the same school is 2 or more grade levels above their reporting year grade.

Review the student's grade records and promotion information to confirm that both grades are correct. A result does not automatically mean the record is incorrect. The promotion may be intentional.

Severity

Information

What to Review

Compare the student's reporting year grade with the grade in the following year enrollment at the same school. RPC09 identifies a difference of 2 or more grade levels. For example, a change from grade 10 to grade 12 meets this threshold. The result identifies a record for review; it does not confirm that either grade is incorrect.

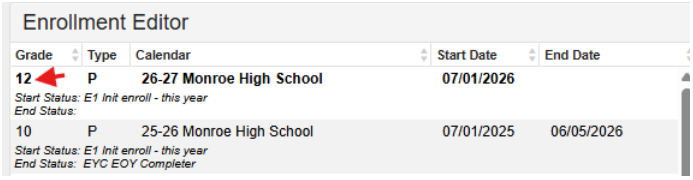
Report field	What it shows
ReportEndYear	The end year of the reporting school year. For example, 2026 represents 2025-26.
schoolCode and schoolName	The school associated with the record.
studentUID, lastName, and firstName	Information used to identify the student.
stateGrade	The student's grade in the reporting year.
cyStateGrade	The student's grade in an enrollment for the following year at the same school.

schoolName	studentUID	lastName	firstName	stateGrade	cyStateGrade
High				10	12
High				10	12
High				09	11
High				09	11

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Recommended Action

- Confirm that the student, reporting school, and reporting year are correct.
- Compare the stateGrade with cyStateGrade. Review the enrollment records for both school years and confirm whether the promotion was intended.
- Correct only the inaccurate source record:
  - If cyStateGrade is incorrect, review the student's following year enrollment.
  - If both grades are accurate and the promotion was intentional, follow the PSU's process for documenting the decision. No grade change is needed just to remove the information result.
- Open *Student Information > General > Enrollments*. Select the enrollment for the school and year that needs correction, update **Grade**, and select Save.
- If the following year grade was corrected, verify that the student's schedule reflects the correct courses.



Verify the Review or Correction

After reviewing the records or correcting inaccurate information:

- Allow the RP data to refresh.
- Run the RP data validations again.
- Review RPC09 to confirm the results reflect the updated records.

NEXT: Continue to RPC10 - EOY/CY Grade Level Conflict. (https://nc-sandbox.knowledgeowl.com/home/rpc10-eoycy-grade-level-conflict)

RETURN: RP Cleanup Validations (https://nc-sandbox.knowledgeowl.com/home/rp-cleanup-validations)

RETURN: (NC) Grade Level Retention and Promotion (RP) (https://nc-sandbox.knowledgeowl.com/home/retention-promotion)